

The Genius English Academy - A New Age School

Nourishing the Future

1. Offline/Physical Admission Form – Admission process

- A. **Purchase the form:**– Parents can purchase the hardcopy Admission forms from the Admissions Office. Address: The Genius English Academy, Opp. TCI – The Computer Institute, Above Anchal Cloth, Mohallah – Mahatwana, Phulwari Sharif, Patna.) for Rs.100/-.
- B. **Filling and submitting the admission form:**– Please complete the form in its entirety as the information requested is mandatory for our record purposes. This process should take you about 30 minutes.
– You can handover the completely filled form with supporting documents listed here. Please note, you are required to submit the form within 7 days of purchase date of the form. After submission of the form, the following are the next steps in the admissions process.
- C. **Offer Letter:**– In case of incomplete/incorrect submissions, our admissions team shall contact the relevant parents for verification/clarification of the same.
– If the admission form and all documents are found to be in order, an offer letter will be sent to the parents via email.
- D. **Securing Admission:**– Post receipt of the offer letter, parents will have to pay the admission fee and secure their child's admission to The Genius English Academy.
– Admissions are on a first come first served basis and there are limited seats available. Parents are requested to submit the form at the earliest to secure admission for their child.

(Admission is confirmed only post payment of the admission fees.)